

Worthogs Homebrew Club of New Mexico Bylaws

Article I: Our Goals and Activities

Section I. Our mission

Our mission is to share knowledge of the craft and science of brewing, build our skills as brewers, and foster camaraderie focused around a shared enthusiasm for brewing and enjoying fermented beverages

Section II. What we do

- a. Hold monthly meetings where we may
 1. Sample and provide feedback on each other's beers, meads, or ciders
 2. Host educational presentations relevant to beer and brewing
 3. Plan special events or projects
 4. Attend to other matters of club business
- b. Arrange and participate in group brewing days
- c. Hold outings and special events for club members
- d. Encourage and coordinate interaction with brewing-related groups and businesses in the local community and beyond, including exploration of our local craft beer culture
- e. Encourage participation in homebrew competitions

Section III. Who we are

We are a social entity with voluntary membership. We foster the making, exploration, and enjoyment of fermented beverages and urge individuals to imbibe alcohol responsibly. We request that members and other participants in club meetings be persons who engage in craft brewing or fermentation as a hobby or have an interest in furthering their knowledge of this hobby

Article II: Our Members

Section I. Membership

- a. We are open to participation by anyone age 21 or over who engages in the hobby of creating fermented beverages or who is interested in learning about or taking up this hobby
- b. Guests may attend up to two meetings. Once a non-member has attended two meetings it is requested that they establish membership in order to continue participation in club meetings
- c. Membership is attained by paying annual club dues which will be pro-rated by months remaining in the calendar year from the month in which a member joins the club, current month included
- d. New members will be retained on a three month trial period during which time
 1. they may opt out of membership and be eligible for a pro-rated refund of annual dues based on full months remaining in the current calendar year
 2. their suitability for ongoing membership will be reviewed by club officers to determine whether an individual satisfies full requirements for membership based on an individual displaying genuine interest in the hobby of homebrewing and conducting themselves at club meetings and events in a manner that is respectful of others and represents the best interests of the club as a whole
- e. Club officers may decline to accept a request for membership. Club membership shall not be denied to any individual based on race, gender, sexual orientation, or national origin
- f. A moratorium on memberships may be declared by club officers if determined to be in the club's best interests. Members at large will be consulted prior to such a determination
- g. Any member who engages in conduct which interferes with the mission or goals of the club or with execution of club activities may have their membership status reviewed by club officers, with revocation of membership possible if determined by officers collectively to be in the club's best interest

Section II. Member Rights and Responsibilities

- a. All members have a right to vote on matters where a general membership vote is taken
- b. With approval by club officers members may be reimbursed for reasonable expenses related to club activities
- c. All members are expected to contribute in some way each year to the club's mission

Section III. Release of Liability

- a. Participation in the club and its activities, in all settings, is entirely voluntary for members and guests
- b. Club activities may include the consumption of alcohol. It is hereby acknowledged that alcohol consumption may affect an individual's perception, judgement, and reaction time
- c. Through their presence at club activities members and guests implicitly accept responsibility for their individual choices and conduct and absolve the club of responsibility for their personal choices and conduct. By virtue of membership in the club individuals agree to hold the club collectively and the officers individually harmless with regards to their choice to consume alcohol and any resultant outcomes pertaining to their alcohol consumption

Article III: Governance

Section I. Administration

- a. All administrative powers shall be given to and controlled by elected club officers unless delegated by officers to other members
- b. Club officers shall not be monetarily compensated for their services nor use club funds for non-club expenses

Section II. Club Officers - positions, duties and responsibilities

- a. President - duties to include
 1. Finalize meeting agendas
 2. Organize and lead club meetings
 3. Oversee execution of club bylaws
 4. Perform community outreach and coordinate with relevant businesses and homebrew-oriented entities
 5. Collaborate with other officers to plan, oversee, and execute club activities and carry out the club mission
- b. Vice president – duties to include
 1. Execute president's duties when the president is unavailable or when delegated by the president
 2. Assist president with execution of bylaws
 3. Collaborate with other officers to plan, oversee, and execute club activities and carry out the club mission
- c. Treasurer – duties to include
 1. Maintain record of membership, including names and contact information of members
 2. Manage club funds: Collect membership dues, notify members when their dues are delinquent, maintain bank account(s), disburse reimbursements, and provide treasurer's reports of income, expenditures, and funds status
 3. Oversee club liability insurance available through American Homebrewers Association
 4. Collaborate with other officers to plan, oversee, and execute club activities and carry out the club mission
- d. Secretary – duties to include

1. Record meeting minutes or when unable to be present at meetings designate another member to record minutes
 2. Publish club meeting minutes in a forum available to all members
 3. Review and approve prior to publication or distribution any written materials produced by a club member intended for public viewing concerning the club or its activities or indicating the writer's club affiliation (e.g., articles, editorials, posters, fliers, advertisements, etc., excluding posts to Worthogs public social media pages or public website which shall be managed by club officers).
 4. Collaborate with other officers to plan, oversee, and execute club activities and carry out the club mission
- e. Event coordinator – duties to include
1. Organize and/or oversee activities beyond regularly scheduled meetings in order to promote the club mission, provide social and educational opportunities for members, provide opportunities for the club to interface with professional brewing establishments and/or members of the public, and perform outreach for public benefit and public awareness of the club
 2. Collaborate with other officers to plan, oversee, and execute club activities and carry out the club mission
- f. Additional officer duties and responsibilities include
1. Execute or oversee upkeep of public website, social media presence, club email, club calendar, and other digital means of communication
 2. Oversee purchase and distribution of club merchandise, club-related apparel, and club-related promotional material

Section III. Officer term of service, nomination, and election

- a. An officer position may be filled by any club member in good standing who indicates willingness to uphold the duties of that office
- b. The term of service for an officer is one calendar year with terms of service beginning January 1st annually. Officers are not limited in the number of terms they may serve
- c. Nominations for officer positions may be made by any member. Members may nominate themselves
- d. Nominations will be finalized in November yearly, with voting completed by the end of December
- e. All members are eligible to vote within the method(s) and forum(s) designated yearly by officers or club consensus for determining votes (e.g., membership present at November meeting, by online forum within a designated time frame, etc.)
- f. Vacancies in officer positions that occur within a yearly term of service will be filled by soliciting members to voluntarily serve and having a vote among membership, if needed, to designate an officer to complete the current term of office

Article IV: Club Dues

Section I. Amount, payment, and use

- a. Membership dues are \$25.00, payable annually, to be collected in January yearly from members renewing membership
- b. Members will be given a grace period of two months after their membership has expired to renew, after which time they will be asked to not attend meetings until dues are paid
- c. Dues will be used to underwrite costs of club activities, purchase food or beverages to be consumed at club meetings or activities, pay annual club liability insurance, purchase competition awards, purchase gifts for general membership, purchase promotional materials, and purchase club apparel to retain said apparel for re-purchase by individual members
- d. The dollar amount of dues may be changed up to once annually, enacted per the procedure for modifying club bylaws

Article V: Amendment of bylaws

Section I. Petitioning for and enacting bylaws modification

- a. Any member may petition for a modification of bylaws by notifying an officer of a proposed bylaws change or introducing a proposal for change at a club meeting. A proposed change will be voted on at a club meeting and/or via alternate forum(s) available to all members until it is determined whether an alteration or addition to bylaws is favored or rejected by an absolute majority of members. Support by an absolute majority of members is required for adoption of a bylaws change.